

## Internship Description

**Position:** Federal Nutrition Programs Internship: Advocacy and Program Support

**Location:** Vermont Campaign to End Childhood Hunger (VTCECH)

**Description:** The Vermont Campaign to End Childhood Hunger is offering internships to undergraduate and graduate students who want to gain experience in a dynamic, highly effective statewide nonprofit that develops sustainable programs to address hunger and promote good nutrition. Interns will assist the program team in comprehensive statewide outreach to expand access to the federal child nutrition programs (such as food stamps, school meals, childcare meals, and summer meals) for targeted low-income Vermont families and children.

**Responsibilities:** Nutrition program interns will spend most of their time working with one staff member on a variety of tasks including outreach, education, and public policy or research projects relating to one or more of the federal nutrition assistance programs. Examples of previous intern projects include: development of outreach materials, surveying schools and childcare centers, assisting with organization of statewide trainings, research and data collection. Interns will be expected to provide some support with general tasks such as copying, filing, and data entry. Depending on interest and opportunity, interns will also be given the opportunity to observe and/or participate in meetings related to project development and program administration.

**Qualifications:** Applicants must be incoming juniors, seniors or graduate students studying public policy, nutrition or related field. Must have excellent work ethic, problem solving ability and be highly organized. Requisite skills include: proficient computer and Microsoft Office skills, accuracy and attention to detail, ability to follow through with projects to completion, strong internet research skills, good interpersonal, oral, and written communication skills. Applicants must also possess a strong commitment to the creation of a strong statewide nutrition assistance program safety net.

**Learning Opportunities:** Interns will learn about the following concepts:

- Existence and impact of hunger on health, cognitive and psychosocial functioning
- Importance and implementation of the federal nutrition assistance programs
- Effective strategies for program planning and outreach
- Day to day operation of a small statewide anti-hunger advocacy organization